

Application Fee Agreement and Guidelines

Applications must be completely filled out with both pages signed. We reserve the right to refuse to process any application that has not been completed. There is a \$25.00 application fee for the first two (2) adult applicants. Any additional applicants will be processed at an additional fee of \$25.00 per adult application. This includes co-signer applications.

Renters Insurance

If you are approved, you will be required to carry renters insurance. This can be obtained at a reasonable cost (around \$175 - \$200 per year). Proof of insurance must be provided to the property management company **before** tenant will be allowed to take possession of the property.

Application Process

We will process your application as rapidly as possible. Delays can occur because of problems including, but not limited to: obtaining past tenant history from previous landlords, failure of employers to call us back, incomplete applications, etc. Information that we cannot verify may result in a denied application.

Pet Policy

If the property you are applying for accepts pets, you must know that due to insurance restrictions, we will not rent to tenants with pit-bulls or rottweillers or any pet that we feel is dangerous. Our insurance company is very specific in this area.

Criminal & Background Check

By signing below, you are authorizing Signature Properties to check your credit history, rental references, employment status, criminal and/or background history and any other information deemed necessary by Signature Properties to determine qualifications.

Signature _____ date _____ Signature _____ date _____

Address of Property we are applying for _____

Best Phone Number for us _____ E-mail Address _____

Must provide copy of driver's license or valid identification card ___ Copy attached? ___

Date we would like to move into the property _____

Signature Properties

BANK REFERENCES

- 1) Bank _____ Account Number _____ checking savings
2) Bank _____ Account Number _____ checking savings
3) Bank _____ Account Number _____ checking savings

VEHICLE INFORMATION

- 1) Make _____ Model _____ Year _____ License# _____ State _____
2) Make _____ Model _____ Year _____ License# _____ State _____
3) Other Vehicles/Boats _____ Year _____ License# _____ State _____

Do you own any of the following? Water filled furniture yes no; Fish tank/aquarium yes no, if yes what size _____ gallons. Birds yes no, if yes specify type _____; Any other type of pet yes no, if yes explain _____. You may be required to provide additional insurance.

PET INFORMATION

Pet #1 Type _____ age _____ wt _____ Has pet ever injured anyone? <input type="checkbox"/> yes <input type="checkbox"/> no	Pet #1 Type _____ age _____ wt _____ Has pet ever injured anyone? <input type="checkbox"/> yes <input type="checkbox"/> no
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OTHER MEMBERS OF HOUSEHOLD

For purposes of identification only, please list names and either ages or dates of birth of other persons occupying unit.

_____	_____
_____	_____
_____	_____

I/we understand that I have the right to dispute the accuracy of any information provided to the Owner/Agent by a screening service or credit reporting agency. I/we am/are aware that an incomplete application may cause delays or result in denial of tenancy. I certify that the above information is correct and complete and hereby authorize you to make any inquiries you feel necessary to evaluate my tenancy and credit standing (including but not limited to: credit checks, criminal background checks, etc.). I/we understand that prior to moving in we must provide proof of Renters Insurance.

Applicant Date Spouse Date

For Office Use Only			
Move in date: _____	MTM/Lease: _____	Rent Amt: _____	Sec Dep: _____
Deposit Received: Amt: _____	Date: _____		